



University of KwaZulu-Natal Libraries, Howard College

InfoFind@ukzn

Library guide

<http://library.ukzn.ac.za>

InfoFind@ukzn is part of the Information Services Division of the University of KwaZulu-Natal Libraries: Durban. The function of InfoFind@ukzn is to make available to individuals and firms the business, scientific and technical information resources of the University of KwaZulu-Natal, and through existing Library infrastructure (inter-library loans and electronic information networks), that of the whole of South Africa and the wider world.

InfoFind@ukzn is committed to providing an effective, innovative and client-centred quality service to its members.

Benefits of membership

- Borrowing privileges at all libraries of the University of KwaZulu-Natal
- Generalised and specialised reference service
- Online information retrieval and bibliographic searches on national and international networks and databases
- Manual and electronic document retrieval
- Photocopying subject to the provisions of the Copyright Act
- Referral service
- Members are kept informed of new developments in the libraries, and offered training of resources upon request, free of charge

Membership

Membership is open to individuals and firms. The cost for 12 months is R950. This entitles a member to the loan of 10 items at a time, for a loan period of 4 weeks for books. Fines are payable for overdue items @ 50c per item per day.

History

In 1957, a non-profit organisation named the Industrial Information Centre was established on the recommendation of the Natal Regional Research Liaison Committee, a body on which the Natal Provincial Administration, the Council for Scientific and Industrial Research, the University of KwaZulu-Natal, the Durban and Pietermaritzburg Corporations, and Industry were represented.

After 42 years operating as a semi-independent body, during which time a name change to Business Information Centre reflected a slight change in focus, it was absorbed into the University Libraries in January 2000 as an in-house Library service under the name Gateway Information Service.

As of 2005 the service became InfoFind@ukzn.

Services

Services offered include literature searches, document retrieval and delivery.

Please note that all prices are subject to change.

Contact Details

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Fax: +27 31 2611719

E-mail: infofind@ukzn.ac.za

Website: <http://library.ukzn.ac.za>

SERVICE TARIFFS

Literature Searches

- R50.00 per half-hour or part thereof

Document Retrieval from EG Malherbe Library

- R15.00 per book/standard/journal
- R2.50 per page photocopied
- R80.00 per article scanned and e-mailed first 1-10 pages; R15 for additional 1-10 pages thereafter

Document Delivery

- R20.00 for posting or faxing 1-10 pages
- No charge for items collected personally from the EG Malherbe Library

Inter-Library Loans

- Book: R35.00 handling fee + R30.00 postage and packaging + National Library tariff
- articles received by Ariel and forwarded by e-mail: R80.00
- journal article: from R70.00 for 1-15 pp (photocopies)
- overseas requests: R35.00 handling fee + international tariff + R130.00 postage and packaging for books

InfoFind@ukzn Application for Membership

Company Name

VAT Registration number

Postal Address

.....

Physical Address

.....

Liaison person

Telephone Number

Fax Number

E-Mail Address

Department.....

CONDITIONS OF MEMBERSHIP

I agree to take responsibility for all items borrowed in the company's name, and to be responsible for the payment of lost and overdue books.

I have read the conditions of membership and agree to abide by these conditions.

Signature:.....

Name:.....

Designation:.....

Date:.....

Cheque enclosed for the amount of :.....

FOR DIRECT ELECTRONIC DEPOSITS:

Bank : First National Bank

Branch No. : 223626 Durban Corporate

Account No.: 50871932932

Amount to be made payable to: University of KwaZulu-Natal, Durban

Deposit slip to be faxed to: 031 2611719 to verify payment